

WEBB COUNTY, TEXAS COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE 1000 HOUSTON STREET, 2ND FLOOR LAREDO, TEXAS 78040 March 8, 2010 9:00 a.m.

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

- 1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
- 2. Pledge of Allegiance
- **3.** Approval of Minutes for February 22, 2010
- 4. Approval of Bills, Payroll, and Monthly Report
- **5.** Communications
- **6.** Public Comment This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Danny Valdez, Webb County Judge

- **7.** Status report from the county attorney's office regarding the Veteran's Museum located at the old Farias Home with discussion and possible action to make a formal proposal to the City of Laredo for the joint construction and operation for a County-City Veteran's Museum; and any other matters incident thereto.
- **8.** Status report from the county attorney's office regarding the contractual agreement between Webb County and the State of Texas for the Texas Parks and Wildlife Department Law Enforcement building; and any other matters incident thereto.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

9. Presentation by Administrative Services Department, with discussion and possible action, regarding implementation of a County-wide Wellness Program, effective March 29th, 2010. Funding for the activities and programs to come from the Flex Spending Plan (Medical Reimbursement Forfeiture Fund) no impact to the County General Fund. [Requested by Cynthia Mares, Administrative Services Director; Account #001-2100-30]

Honorable Sergio "Keko" Martinez, Webb County Commissioner Pct. 4

10. Discussion and possible action to engage the legal professional services of Rolando L. Rios and Associates, PLLC for the purpose of providing redistricting services for submitting and obtaining approval by the United States Department of Justices as required by Section 5 of the Federal Voting Rights Act, 42 USC 1973c.

Commissioners Court

11. Discussion and possible action to designate a committee of county officials to recommend to the court the proper use and designation of additional office space for county departments; and any other matters incident thereto.

MEDIA BREAK	
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Honorable Anna L. Cavazos Ramirez, County Attorney

- 12. Discussion and possible action to enter into a Memorandum of Understanding between Webb County, on behalf of Webb County Sheriff's Department and the following non-profit entities for reimbursement to said non-profit organizations for costs incurred by said non-profits for Grant Expenses related to Grant No. 2210101-JAG ARRA for the 2009 ARRA–Edward Byrne Memorial Assistance Grant for the maximum reimbursement amount of FORTY THOUSAND DOLLARS (\$40,000.00) for each non-profit agency: Casa Misericordia, Children's Advocacy Ctr., Laredo Crime Stoppers, Inc. and Holding Institute. This agreement becomes effective on the date it is signed by both parties. It remains in force unless explicitly terminated in writing by either party and authorizing the Webb County Judge to sign all relevant documents. [Requested by Martin Cuellar, Webb County Sheriff]
- 13. Discussion and possible action to enter into an agreement between Webb County and Teaching and Mentoring Communities ("TMC") to set up, implement, and operate Two (2) classrooms and other facilities for Early Head Start Program for a period of Two (2) years from December 1, 2009 through September 29, 2011, for a total amount of ONE HUNDRED SIXTY-SEVEN THOUSAND EIGHT HUNDRED DOLLARS (\$167,800.00) (the "contract sum") and first installment of THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00) will be awarded after a dully executed original agreement is provided and authorizing the Webb County Judge to sign all relevant documents. [Requested by Aliza Oliveros, Director Webb County Head Start]
- 14. Discussion and possible action to enter into a Six (6) month March 15, 2010 through September 14, 2010 Lease Agreement between Eustorgio Perez, Jose Vela III, and Jose Salvador Tellez (Managing Partners) d/b/a Professional Services Plaza and Webb County for the benefit of the Webb County Public Defender's office located at 1102 Scott St. at a monthly rate of ONE THOUSAND TWO HUNDRED FORTY-ONE AND FORTY CENTS (\$1,241.40) for a total amount of ELEVEN THOUSAND ONE HUNDRED SEVENTY-TWO DOLLARS AND SIXTY CENTS (\$11,172.60), and authorizing the County Judge to execute all relevant documents. [Requested by Hugo Martinez, Public Defender]
- 15. Discussion and possible action to enter into a Vendor Agreement between Webb County Community Action Agency and Reliant Energy Retail Services LLC, the CARE Program whereby vendors will provide funding to Webb County Community Action Agency constituents to pay home energy expenses for a term of Two (2) years beginning March 31, 2010 through March 30, 2012 and authorizing the County Judge to execute all

relevant documents. [Requested by Javier Martinez, Community Action Agency Director]

- 16. Discussion and possible action to enter into a Interlocal Government Agreement for Twelve (12) months beginning October 1, 2009 through September 30, 2010 between Webb County and Laredo Community College to provide eligible college students the opportunity to participate in the Federal Work Study Program throughout the Webb County Offices and Departments and authorizing the County Judge to execute all relevant documents. [Requested by Cynthia Mares, Administrative Services]
- 17. Discussion and possible action to enter into a Vendor Agreement between Webb County Community Action Agency and CPL Retail Energy for the Comprehensive Energy Assistance Program (CEAP) whereby vendors will provide funding to Webb County Community Action Agency constituents to pay home energy expenses for a term beginning February 9, 2010 and ending February 8, 2012 and authorizing the County Judge to execute all relevant documents. [Requested by Javier Martinez, Community Action Agency]
- 18. Discussion and possible action to accept the surface only of a 25' Easement (0.17 acres) from Mr. Robert Marshall, et al. The said Easement shall be used in expanding the Fire Station Building located on Hwy 359 between the Border Patrol Check Point and J.P. Alfredo Garcia's Office. [Requested by Juan Vargas, Economic Development Director]
- 19. Discussion and possible action to enter into a Thirty-Nine (39) month (January 25, 2010 through May 7, 2013) FMV Lease Agreement with Toshiba concerning a Toshiba ES-3530 copier located in the Webb County Sheriff's Department at a cost of THREE HUNDRED FORTY-FOUR DOLLARS AND NINETY-EIGHT CENTS (\$344.98) PER QUARTER for a total cost of THIRTEEN THOUSAND FOUR HUNDRED FIFTY-FOUR DOLLARS AND TWENTY-TWO CENTS (\$13,454.22) over the term of the agreement and authorizing the County Judge to execute all relevant documents. [Requested by Martin Cuellar; Webb County Sheriff]
- 20. Discussion and possible action to approve the content and terms of Webb County Community Action Agency ARRA Weatherization Master Contract for Construction Contractors and the content and terms of Webb County Community Action Agency ARRA Weatherization Master Contract Insulation Contractors, and authorizing the County Judge and the Executive Director of WCCAA to sign all relevant documents. [Requested by Mr. Javier Martinez, Executive Director, Webb County Community Action Agency; (ARRA Grant Proceeds)]

- 21. Discussion and possible action to approve funding between Webb County and the City of Laredo for fiscal year 2010-2011 for Health Dept. services in the amount of TWO HUNDRED TEN THOUSAND DOLLARS (\$210,000.00) and authorizing the County Judge to execute all relevant documents. [Requested by Ana Laura Cavazos Ramirez, Webb County Attorney]
- **22.** Discussion and possible action to fill the following vacant slots within the County Attorney's Office effective March 8, 2010:

Slot #	Title	Hourly Salary
1368		\$14.90

23. Discussion and possible action on offer/counteroffer to Kansas City Southern Railroad for purchase of property known as Block 213 WD located immediately North of the Webb County Administration Building. [Executive Session is requested pursuant to Government Code Section 551.071 and 551.072 (Consultation with Attorney and Real Property matters)]

Honorable Margie Ibarra, County Clerk

24. Discussion and possible action to approve an exemption to the current county wide hiring freeze and allow the Webb County Clerks Office to transfer and fill the following positions:

Transfer:

	Slot #	Title	Hourly Rate
From:	0314	Deputy Clerk	\$12.45
To:	0312	Deputy Clerk	\$13.70

Fill:

Slot # Title Hourly Rate 0314 Deputy Clerk \$12.45

Honorable Martin Cuellar, Sheriff

25. Discussion and possible action to approve the following line item transfers:

- **26.** Discussion and possible action to approve the acceptance of a Recovery Act National PAL Mentoring Program Sub-grant from the National Association of Police Athletic Leagues in the amount of \$24,670 for equipment, training, travel, supplies, and a part-time PAL (Police Activities League) mentor coordinator. This action will have no impact on the county's general fund.
- 27. Discussion and possible action to approve the acceptance of a Edward Byrne Memorial Justice Assistance Grant from the Criminal Justice Division Office of the Governor in the amount of \$298,000 for equipment, personnel, and services to be contracted through a memorandum of understanding with the local non-profits. This action will have no impact on the county's general fund.

Administrative Services

28. Discussion and possible action to authorize the Purchasing Agent and the Administrative Services Department to solicit Request for Proposals (RFP's) for Webb County Insurance Consultants; and any other matters incident thereto.

Engineer

- 29. Discussion and possible action to accept project completion and approve release of retainage in the amount of \$43,198.89 for the Rio Bravo Water Plant Pond Reconstruction and Old Plant Demolition to C. G. Construction Inc. The Commissioners Court approval of the release of retainage funds is contingent on approval by the Texas Water Development Board (TWDB). [Account #648-2311]
- **30.** Discussion and possible action to ratify payment to AEP of \$3,248.93 for an extension of primary electric power at the La Presa subdivision on the "South Road" to provide electrical service to the South Webb County Public Safety Communications Tower, and to authorize the County Judge to execute all relevant documents and any other matters incident there to. [Account #682-0103-8801 (Capital Outlay)]

31. Discussion and possible action to accept project completion and approve release of retainage in the amount of \$20,888.99 for the Webb County Mirando City Community Center to Kiva Building & Design linc. [Account #732-6100-8103]

32. Discussion and possible action to authorize the County Judge to execute an "Affidavit" and a "Economically Disadvantaged Counties Program Information Sheet" to submit to the Texas Department of Transportation for the construction of the replacement of an "Off- State" System bridge on Callaghan Road over Carrizitos Creek approximately 9.1 miles East of junction with IH35, Webb County Project CSJ: 0922-33-085; and to enter into an Advanced Funding Agreement with the State of Texas by and through TxDOT by Resolution and Order of the Commissioners Court agreeing to the terms and conditions of the agreement for the bridge replacement of the aforementioned bridge and authorizing the County Judge to execute all relevant documents.

Head Start

33. Discussion and possible action to fill the following slots for the 2009–2010 Program Year:

Slot#	Title	Hourly Salary	Pay Periods
1642	AA Teacher Assistant	\$10.23	21
1105	Substitute Teacher/Part Time	\$7.96	21
1107	Substitute Teacher/Part Time	\$7.96	21
1111	Substitute Teacher/Part Time	\$7.96	21

[Requested by Aliza F. Oliveros, Webb County Head Start Director; Account #903-4208-5001]

34. Discussion and possible action to modify the following slot:

	Slot#	Title	Annual Salary
From:	1361	CDA Teacher Assistant AA Teacher Assistant	\$16,415.27
To:	1361		\$17,186.19

[Requested by Aliza F. Oliveros, Webb County Head Start Director; Account #903-4208-5001]

Management Information Systems

35. Discussion and possible action to fill the following slot effective March 19, 2010:

Slot # Title Hourly Rate 2387 Programmer Analyst \$20.00

[Requested by Jaime F. Alvarado, Management Information Systems Director; Account #001-0500-5001]

<u>Purchasing</u>

- **36.** Discussion and possible action to award Bid 2010-16 "Salvage R-Panels Material" to the highest bidder Mr. Albert Brewster in the amount of \$2,350.00 for R-Paneling Pearly and scrap metal pursuant to Subchapter D, Disposition of Salvage Material or Surplus Property, Section §263.151 thru 263.157, Texas Local Government Code. [Requested by Dr. Cecilia Moreno, Webb County Purchasing Agent]
- **37.** Discussion and possible action to award annual contract, Bid Number 2010-60 "Food Commodities" for CAA Meals on Wheels, Head Start, Elderly Nutrition and the Youth Village to Ben E. Keith. [Requested by Dr. Cecilia Moreno, Webb County Purchasing Agent]
- **38.** Discussion and possible action to award construction contracts for the Self Help Center Housing Program to the following contractors;

Resident- Dionicio Jimenez- AA Builders \$39,500.00
 Resident - Juan Jose Valdez - CC Construction \$25,700.00

[Requested by Alice Garcia, Self Help Center Director; Account #507-6500-7009-01 507-6500-7037-3]

Quad-City Community Center

39. Discussion and possible action to authorize the following line item transfer:

From:	001-6100-6402	Repairs and Maintenance Equipment	\$1,000
To:	001-6100-6401	Repairs and Maintenance Buildings	\$1,000

[Requested by Mario J. Garcia, Quad-City Community Center Director; Account #001-6100-6401 & 6402]

Self Help Center

- **40.** Discussion and possible action to authorize the release of the 10% retainage payment (\$4,400) to Amistad Housing Inc., for the reconstruction of Ms. Gloria Carrizales' home located in Colonia Ranchitos 359 East, under the Self-Help Center Housing Reconstruction Program. [Requested by Alice Herrera Garcia, Webb County Self Help Center Director; Account #507-6500-7009-1]
- 41. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

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Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 5th DAY OF March, 2010

By:
Belinda Granado Court Administrator
CERTIFICATION OF NOTICE AND POSTING
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 5th day of March, 2010 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.
DATED THIS 5th DAY OF March, 2010
MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS
BY: Imelda Diaz, Deputy Clerk